**UNDP STEERING COMMITTEE MEETING**

Meeting of the Peace Steering Committee Meeting held at Alisa Hotel, North Ridge on Monday, April 20, 2015.

The meeting was declared open by the Executive Secretary of the NPC, Mr. Francis Azuimah at exactly 10:30

Present at the maiden meeting were the following:

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| Name | Institution | Position |
| Francis Azuimah | NPC | Executive Sec |
| Mrs. Adelaide Anno-Kumi | Min of Interior | Chief Director |
| Mrs. Christie Ahenkora | UNDP | Programs Manager |
| Mr. Amankwah | Min of Interior | Director |
| Dr. Nicholas Okai | KAIPTC | Head FAAR |
| Chukuemeka Eze | WANEP | Executive Director |
| Oteng Osei | Min of Finance | Prog Officer |
| Justice Agbezuge | UNDP | Peace Analyst |
| George Amoh | NPC | Director CRM |
| Agana Gamil | NPC | Sen. Prog. Manager |
| Semefa Asimenu | NPC | Adm Manager |

In his opening statement, the Executive Secretary encourage participants to approach the discussions with an open mind and active participation

On her part, Madam Christy Ahenkora of the UNDP touched on the relevance of the Steering Committee meetings and stressed the importance that the UNDP attaches to it. She also assured that UNDP will continue to support the peace architecture.

Thereafter, Mrs. Ahenkora took participants through the Terms of Reference (TOR) for the committee. Some corrections and additions were effected on the draft TOR (copy attached). The Secretary was tasked to liaise with Justice to review the TOR and circulate to members by April 22, 2015.

**Presentation by the NPC**

Mr. Gamel Agana, presented a power point presentation on implementation of the 2014 Annual Work Plan.

The highlights of his presentation are as follows:

* Inauguration of nine out of the ten Regional Peace Councils (RPCs)
* Completion of study reports on: Role of CSOs especially Youth and Women in the Peace Architecture; Capacity of the peace architecture; Communication Strategy and Conflict Map
* The development and Launch of the E-Conflict Map in Kumasi and Cape Coast
* Intervention in conflicts (Revival of the BIEPC), Alavanyo/Nkonya etc
* Training for Journalists in media sensitive reporting

**Presentation by Justice on the 2015 Annual Work Plan (AWP)**

Justice gave an overview of the 2015 AWP. The highlights are as follows:

* Launch of the Peace Fund
* Training/capacity building for Regional Peace Council Members
* Development of Manuals and Training for Traditional Rulers
* Intervention in eight potential and actual conflicts
* Strengthen the capacity of traditional/religious leaders in conflict prevention and resolution.
* Capacitate actors in peace architecture with skills for the prevention and management of electoral violence.
* Conduct research and assessment to promote knowledge about conflict prevention modalities and create opportunities for enhanced conflict resolution and management
* Enhance women’s role in conflict prevention and resolution and management through support to the implementation of UNSCR/GHANAP 1325

**Discussions**

After the presentations the meeting was open for discussions, questions and answers.

The peace fund took much of the time for the discussions points. Participants suggested for the framework to be effectively designed to attract donors. It was for example suggested that the fund should be categorized into percentages indicating what percentage of the fund is supporting what peace activity. The NPC was also encouraged to draw experiences of existing funds and ensure that the Fund committee brings on board experts including CSOs.

The secretary was asked to forward the Draft Fund Framework for the input of members.

**Implementation of the 2015 AWP**

After some discussion on the AWP members tasked the NPC to draw a detail activity plan out of the AWP that shows it plan of implementing the AWP in four quarters in the year.

NPC agreed to circulate the Activity Implementation Plan in quarters by Monday 27, April 2015.

**Keeping the Conflict Map Active**

The issue of how to keep the Conflict Map active every day came up for discussions. The NPC assured the meeting that Explainer DC the Consultants who developed the map, was going to organize a training workshop for three of its staff the following day, who will then be equipped to do a monthly update on the map

**Results Based Reports**

The NPC was asked to present reports that are results based. The participants stressed the need for reports to indicate not only the outputs but the outcomes that points to measurable results

**Frequency of Meeting**

Members agreed that there was the need for regular interaction. Two meetings in the years was agreed by the meeting

**Quorum**

The meeting agreed that three institutions at a meeting should form a quorum.

**Closing**

The meeting was closed with concluding remarks from the Executive Secretary Francis called for regular interactions to brainstorm on ideas to the way forward. Christie encouraged the NPC to keep its neutrality and focus on its core mandate for greater impact.